



D7 District Council Meeting

September 21, 2025

District Director Phyllis Harmon opened the meeting at 7:00.

Credentials Manager: A quorum was achieved with 117 club and district votes present.

Region Advisor Karen Burgess, DTM was present as a visitor.

Business:

1. Agenda approved by acclamation
2. May 2025 minutes approved by acclamation
3. Appointments of District leaders approved by acclamation
4. Approval of District Budget 2025-2026
 - a. Motion to approve budget: PQD Gabrielle Proust
 - b. Second to approve budget: D41 Omar Sheikh
 - c. No discussion
 - d. Vote: 98% approve, 2% opposed. Motion carried.
5. Approval of District realignment changes
 - a. Motion to approve changes: CGD Syrena Glade
 - b. Second to approve changes: Div A Director Donna Stark
 - c. No discussion
 - d. Vote: 100% approve, 0% opposed. Motion carried.
6. Committee Reports
 - a. Audit Committee Report: Jerry Kleffner
 - i. One issue, don't always have enough supporting information for District debit card. Audit was otherwise clean.
 - b. Finance Manager: Jill Ward
 - i. Chase account \$5269.04
 - ii. District reserve balance \$58, 206.55
7. Division Director Reports
 - a. Division A: Donna Stark
 - i. Introduced Area Directors and gave contact information
 - ii. Planning Division A social event
 - b. Division B: Allan Edinger
 - i. No report
 - c. Division C: PJ Kleffner
 - i. Six clubs have submitted Club Success Plans, Area Directors working with other clubs to get CSPs submitted
 - ii. 18 clubs have submitted dues to date
 - iii. Shoutout to Karen Semprevivo and Barbara Winn as very experienced Area Directors
 - iv. Club visits in progress
 - d. Division D: Richard Young
 - i. Introduced Area Directors

- ii. Engagement in Division: improving statistics for training, Club Success Plan participation and Pathways
 - iii. Celebration for Lake Oswego Toastmasters: 73 years
 - iv. Division D open house scheduled for November 1
- e. Division E: Patrick Locke
 - i. Division E has changed to include quite a few Portland clubs, no longer just SW Washington
 - ii. Introduced Area Directors. Still recruiting for Area 52 director.
 - iii. Still working on officer training
 - iv. Club visits in progress
- 8. Administration Manager Report: Brenda Dennis
 - a. Working on special projects at direction of District Director to conserve District financial resources.
 - i. Researching Zoom subscription plans and data storage
 - ii. Cleaning up Meetup accounts
 - b. Other regular AM activities such as meeting minutes
- 9. Public Relations Manager Report: Mike Long
 - a. Gathering short interview clips for use in social media such as “what I get from Toastmasters”
 - b. Working on branding package, sent to Toastmasters International for approval
 - c. PR team can assist with communications with clubs
- 10. Club Growth Director Report: Syrena Glade
 - a. Working on filling Club Quality Chair and Club Coach Chair
 - b. Club Extension Chair is reaching out to prospective clubs and companies
 - c. Reminder to work on Club Success Plans as soon as possible
- 11. Program Quality Director Report: Gabrielle Proust
 - a. Working on filling Contest Chair, Chief Judge, Conference Chair, Fundraising Chair
 - b. Using a different model for contests this year. Please refer to District events calendar for contest dates
 - c. Would like to do judge training and mastering table topics as electives at Winter TLI
 - i. TLI full session scheduled for January 24, 2026. Makeup sessions will run through February
 - 1. District 7 TLI trained 115 people from other districts
 - ii. Molly Chen will be TLI Chair. All TLI sessions for winter will be virtual.
- 12. District Director Report: Phyllis Harmon, DTM
 - a. Having a lot of fun in this role, lots of changes since last did this role 10 years ago
 - b. Lots of volunteer opportunities around the District. Presidents and VPEs, please step up to help fill District volunteer roles.
 - c. Will be promoting in-person Division events for each Division.
 - d. Thank you to club and District officers for your collaboration and cooperation.
- 13. Announcements:
 - a. A 31 Director Karen Semprevivo: Toastmasters of Portland-Moser Chapter has special events coming up, please join them on a Saturday
 - b. D 41 Director Omar Sheikh: would like to participate in some club collaborations. Let's do some things together!
- 14. Meeting adjourned at 8:13pm by District Director Phyllis Harmon

Respectfully Submitted,
Brenda Dennis, Administration Manager