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D7 Annual Business Meeting Minutes

Meeting Topic	Seventh District Council Meeting of 2024-25 Toastmaster Year
Date	Friday May 16, 2025
Time	6:00 PM to 8:00 PM
Organization	District 7 Toastmasters
Location	Online (Zoom Meeting Room)

Attendees (74 Club Officers Registered for Representation, 23 DEC Members Registered)

Adele Oneal, DLC • Allison Blakeman, VPE • Amberlynn McLaws, AD • Amy Bradsher, AD • Angela Stringer, DivD, VPE • Barbara Winn, AD • Brenda Dennis, DivD • Carmil Ritchey, CP • Charles Blanchard, CP • Cherise Billington, CP • Cheryl McFadden, VPE • Cleon Cox, CGD • Connie Dou, VPE • Crystal Anderson, VPE • Daniel Brewer, CP • Dave Bones, CP • David Johnson, VPE • Dave Shehorn, AD, VPE • Deidra Krys-Rusoff, CP • Dr. Gwendolyn Avington, DD • Dylan Karambut, VPE • Erik Bergman, VPE • Greg Hawkins, ZMTL • Gerald Phillips, VPE • Harvey Schowe, VPE, Treas • Jim Robison, IPDD, CP • Jennifer Busch, AD • Jennifer Erickson, CP, VPE • Jerry Kleffner, CredO, VPE • Jill Bell, DivD • John Marquardt, DivD • Kamili Talley, AM • Karen Semprevivo, FM, CP • Kathleen Tully, AD, VPPR, VPM • Kathy Romeo, CP • Kris Greninger, CP • Kristin Webb-Tomson, AD • Kyle Dukelow, VPE • Laurie Weitkamp, CP • LaVern Bentz DivD • Leela Seeber, PRM • Lisa Busenbark, VPE • Lisa Schupp, CP, VPE • Lorri Andersen, CP • Lyle Schellenberg, AD, VPE • Martina Sierra, CP • Marvin Mitchell, VPE • Matthew Douglass, LM, CP • Max Asbock, CP • Mike Long, DivD • Molly Chen, AD • Natalia Kukushkina, CP • Nathan Beste, AD • Nuchanath Aumpradithpun, CP • Omar Sheikh, CP • Penny Jahraus, VPE • Peter De Graff, AD • Phylis Harmon, PQD, CP, VPE • PJ Kleffner, District Realignment Chair • Ralph Galantine, AD • Richard Young, DivD • Robert Pugh, CP • Romina Balayn, AD, CP • Scott Strickland, CredO Support • Stacey Hansen, VPE • Suzanne Loeb, ZMTL Support • Tom Schneider, VPE • Tracy Quan, VPE • Wendy (Gwendolyn) Farley Campbell, CP • Valerie Preston, District Parliamentarian • Yvette Hayes, VPE

Decisions Made

Decision (Vote)	All Meeting Participants	<p>-Approved</p> <ul style="list-style-type: none"> • Quorum Requirements Approved (see Meeting Details > Minute 2:33) • Agenda adopted (see Meeting Details > Minute 3:10) • September 2024 Meeting Minutes adopted (see Meeting Details > Minute 12:18) • Audit Report accepted (see Meeting Details > Minute 15:40) • Finance Report approved (see Meeting Details > Minute 23:55) • Phyllis Harmon confirmed as District Director for TM Year 2025-26 (see Meeting Details > Minute 44:00) • District Realignment Report approved (see Meeting Details > Minute 56:49 and at 1:03:45)
Additional Reports	Officers + Division Directors	<ul style="list-style-type: none"> • CredO Quorum Requirements Report (see Meeting Detail > Minute 1:47) • AM brief overview of September 2024 Meeting Minutes (see Meeting Detail > Minute 10:33) • AuditReport Chair Report (see Meeting Detail > Minute 14:18) • FM Report (see Meeting Detail > Minute 17:27) • DistrictRealignment Chair Report (see Meeting Detail > Minute 25:06) • DLC Chair report (see Meeting Detail > Minute 33:00) • RegionRealignment Member from D7 communicates the Region Realignment recommendation (see Meeting Detail > Minute 59:12) • PRM Report not available (see Meeting Detail > Minute 1:05:20) • CGD Report (see Meeting Detail > Minute 1:06:24) • PQD Report (see Meeting Detail > Minute 1:09:50) • DD Report (see Meeting Detail > Minute 1:15:35) • DivB - DivC - DivE - DivF - DivG - DivH Reports (see Meeting Detail > starting at Minute 1:26:05) • DivA, DivD Reports not available • IPDD Address to Council Members (see Meeting Detail > Minute 1:46:50) • ZMTL In Memoriam Segment (see Meeting Detail > Minute 1:50:10)
Key Takeaways		<p>- Quorum</p> <p>> Out of 157 eligible members entitled to a ballot,</p> <p>> one-third (or 53 ballots) must be received or represented.</p>

		<ul style="list-style-type: none"> > As of May 10, 2025, 74 CPs / VPEs registered, 23 DEC Members registered. > Quorum requirements have been met - District 7 Financial state as of April 2025 <ul style="list-style-type: none"> > View screenshots included in Meeting Details > Minute 17:27. - District Realignment: No. of “pizza pie slices” changing <ul style="list-style-type: none"> > View screenshots and link included in Meeting Details > Minute 25:06. > District Realignment will take effect, retroactively, to July 1st. > 52 votes in favor of District Realignment Proposal, zero votes against. - Region Realignment: Transitioning from four Districts to two Districts <ul style="list-style-type: none"> > Region Realignment takes effect July 1, 2026 > Business is as usual for the 2025-26 Program Year > A Transition Team will be appointed. > Current Districts in Region: D7, D15, D39, D57 > Future Districts in Region: District “A”, District “B” > District “A” = D7 + D15 > District “B” = D39 + D57 > Meets new TI requirement of 120 - 180 clubs in a District. - Phyllis Harmon will become the next District 7 Director for TM Year 2025-26. - Club Growth via CGD <ul style="list-style-type: none"> > Two new clubs (M-Financial in downtown, online + MKS Instruments in Beaverton, online) > Potential clubs (Genentech + Waverly, Association of Golf Club Managers) > On track to complete AD Club visits - Program Quality via PQD <ul style="list-style-type: none"> > YoY, over the past 11 years, regardless of the number of clubs in D7, the average DCP clubs who’ve achieved five or more goals by the end of the TM Year is 16%. Thus, D7 is right on track with 15% for this year. - State of the District Stats via DD <ul style="list-style-type: none"> > 45 days left in the TM Year
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		> Club Renewals = 87 ...we want to be at 100+ > Low Member Minimum = 18 Clubs ...some need only one member, others need three members > Area Director Visits = 66%
Announcement (Events)	PJ Kleffner - Host of Interactive Session at June TLI	- Hosting interactive session about Realignment at the next TLI on June 7 2025.

Recognition (Shoutouts Made)

- **Dr. Gwendolyn Avington, DD Recognition:** Richard Young (DivH) for MKS Instruments Club - Brenda Dennis (DivF) for newsletter - LaVern Bentz (DivA) stayed in role despite personal adversities - Jill Bell (DivB) for contest season participation - Mike Long (DivC) for his passion in word and deed - David Freedman (DivD) stayed in role despite academic commitments - Angela Stringer (DivE) for stepping up again for this role - Kathleen Tully (AD65) as ears and eyes for Angela - John Marquardt (DivG) for his hard work despite his busy professional commitments - Area Directors - the TRIO – and others in the District - Ellen Ino for In Memoriam video - Matthew Douglas for Logistics Manager - Greg Hawkins for Zoom Master Lead - ZMTL Team - Valerie Preston as Parliamentarian - Eldred Brown as Webmaster - Registration people helping the CredO - Everyone in Ancillary Roles
- **Phyllis Harmon, PQD Recognition:** Marvelous Monday Meetups - Leanna Lindquist, DTM for Marvelous Monday Meetups - Eldred Brown, DTM for Toastmasters Leadership Institute - Molly Chen, VC1 for Toastmasters Got Talent - Leanna Lindquist, DTM for Annual Conference: Excellence Amplified - PJ Kleffner, DTM for Chief Judge - Miranda Moy, VC2 for Contest Chair - Patrick Locke, DTM for Audio Visual - Greg Hawkins, EH4 for Zoom Master Lead - Phyllis Harmon, DTM for Toast Talk
- **Jill Bell, DivB Recognition:** Ron Samia - Amy Bradsher + Others
- **Mike Long, DivC Recognition:** ADs + Others
- **Kathleen Tully, AD65 on behalf of Angela Stringer, DivE Recognition:** Ralph Galantine - Jennifer Busch + Others
- **Brenda Dennis, DivF Recognition:** ADs + Others
- **John Marquardt, DivG Recognition:** Dave Shehorn + ADs + Others
- **Richard Young, DivH Recognition:** Nathan Beste - Kristin Webb-Tomson - Connie Dou - Brian Vandewettering + Others
- **In Memoriam:** Frank W. Spragg - Richard “Dick” Kemp - Lois Jean Robinson - Edward “Ed” Sipp - Robert C. Wilson - Mitchell “Mitch” L. Hammerstad - Teresa Hovland - Kenneth Dallas Riley - Gary Lee Nuttall - William Kay Blount - Todd Russell Kimball - Mary Celeste Alexander - Robert “Bob” Decker - Linda Walker - Judy Ross - Michael “Mike” Rogers

Meeting Agenda / Outline (Details)

0:01 Dr. Gwendolyn Avington (DD) calls the meeting to order.

1:40 DD asks Jerry Kleffner (CredO) if the meeting has a quorum.

1:47 CredO states there are 157 eligible members who are entitled to a ballot. One-third (or 53 ballots) must be received or represented. As of Saturday May 10, 2025, 74 Club Presidents and VPEs registered for the meeting; 23 DEC members registered. Quorum requirements have been met and CredO moves to have the Credentials Report adopted into the record.

2:33 DD asks if there are objections to accepting the Credentials Chair's Report of a quorum being met. Upon no objections being observed, the DD called the Credentials Report approved by unanimous consent.

3:10 DD displays the agenda and asks if there are objections to the agenda or changes that need to be made to the agenda based upon it being shared prior to the meeting. Upon no objections being observed, the DD called the agenda adopted by unanimous consent.

4:50 DD asks Greg Hawkins (ZMTL) to read the ground rules for the meeting.

5:09 ZMTL begins reading the ground rules for the meeting.

5:46 ZMTL finishes reading the ground rules for the meeting.

5:59 DD asks Lorri Andersen (a past DD) to read the District mission statement.

6:09 Lorri introduces herself and begins reading the mission statement.

6:56 Lorri finishes reading the mission statement.

7:09 DD introduces an inspirational thought segment.

- **Inspirational Thought:** When you take a chance on yourself, you are believing in all of your unlimited potential.
- DD encouraged members to unmute their microphones and say "I have unlimited potential." on the count of three.
- Thanked the Council for trusting her leadership.

9:30 DD explains that the September 2024 meeting minutes will not be displayed as they were sent out to members on two separate occasions prior to this Annual Business Meeting. DD has asked Council members to send requests for correction to the AM.

10:25 DD asks AM to share her thoughts from the September 2024 meeting minutes.

10:33 AM begins to provide an overview of those meeting minutes.

- Last year on September 22, 2024 we had our first District Council Meeting.
- Overall, we had 47 people in attendance.
- We had approved the meeting agenda at the time.

- We had also approved additional District Leader Appointees that were made through addendums of prior meeting minutes from the previous Toastmaster year.
- We approved the audit committee report.
- And we began the vote for approving the budget, which was then officially approved a week after that meeting.
- We also acknowledged (1) the number of paid clubs that existed at the beginning of this Toastmaster year, (2) the upcoming Pathways Program changes that were going to take effect, (3) the District incentives that were being offered by our Trio, and (4) a few events that were going to happen throughout the Toastmaster year (Marvelous Monday Meetups, new Pathways Orientation Session, Toastmasters Got Talent Event).

12:14 AM finishes providing an overview on the September 2024 meeting minutes.

12:18 DD asks if there are objections to approving the September 2024 meeting minutes. Upon no objections being observed, DD approves the meeting minutes as adopted (as distributed prior to this Annual Business Meeting) by unanimous consent.

14:10 DD asks Jerry Kleffner (also AuditReports Chair) to share the Audit Report.

14:18 AuditReports Chair begins the Audit Report.

- Expenses in the Budget + if they are Approved
- Every thing is approved, within budget, and the Audit Report was submitted with no exceptions.

15:38 AuditReport Chair finishes the Audit Report.

15:40 DD asks if there are objections to the Audit Report. Upon no objections being observed, the DD accepts the Audit Report by unanimous consent.

16:56 DD asks Karen Semprevivo (FM) to share the Finance Report.

17:27 FM begins the Finance Report.

- This budget is not from the full year, but for each month.

District 7 Profit & Loss (Actual vs. Budget Summary) (In USD)									
Reporting Book:			ACCRUAL						
As of Date:			04/30/2025						
Cost Center:			District 7						
Month Ending 04/30/2025				07/01/2024 Through 04/30/2025					
	Actual	Budget	Variance		Actual	Budget	Variance		
District Revenue									
	3,827.50	2,762.78	1,064.72	Membership Revenue	43,632.50	42,602.11	1,030.39		
	1,128.48	0.00	1,128.48	Conference Revenue	1,128.48	0.00	1,128.48		
	0.00	0.00	0.00	Other Revenue	1,461.53	0.00	1,461.53		
	4,955.98	2,762.78	2,193.20	Total District Revenue	46,222.51	42,602.11	3,620.40		
District Expenses									
	19.95	0.00	19.95	Conference Expenses	19.95	0.00	19.95		
	0.00	953.00	(953.00)	Recognition	3,604.62	6,824.00	(3,219.38)		
	0.00	567.00	(567.00)	Club Growth	28.75	5,754.00	(5,725.25)		
	756.50	546.00	210.50	Marketing Outside of Toastmasters Expenses	3,906.50	3,908.00	(1.50)		
	0.00	257.00	(257.00)	Public Relations Expense	1,599.68	4,141.91	(2,542.23)		
	81.80	0.00	81.80	Education & Training Expense	2,070.66	3,850.00	(1,779.34)		
	0.00	0.00	0.00	Speech Contest Expenses	1,046.47	1,306.00	(259.53)		
	95.00	132.00	(37.00)	Administration Expenses	6,319.71	4,361.80	1,957.91		
	0.00	0.00	0.00	Food and Meals Expense	1,085.93	1,677.00	(591.07)		
	0.00	0.00	0.00	Travel Expense	2,658.35	1,553.83	1,104.52		
	0.00	0.00	0.00	Lodging Expense	6,015.23	6,784.00	(768.77)		
	0.00	0.00	0.00	Other Expenses	122.99	0.00	122.99		
	190.35	190.35	0.00	Allocation Expenses	1,903.50	1,903.50	0.00		
	1,143.60	2,645.35	(1,501.75)	Total District Expenses	30,382.34	42,064.04	(11,681.70)		
	3,812.38	117.43	3,694.95	Total Net Income	15,840.17	538.07	15,302.10		

- The sum total of our Bank Accounts
 - The 'Minimum District Reserve' line is the amount TI wants us to hold back.

District 7 Available Funds (In USD)	
Reporting Book: ACCRUAL	
As of Date: 04/30/2025	
Cost Center: District 7	
Month Ending 04/30/2025	
Available Funds	
Cash & District Reserve	
Cash	
Cash - Chase (5946)	7,689.25
Total Cash	7,689.25
District Reserve	57,401.48
Total Cash & District Reserve	65,090.73
Minimum District Reserve Required at Year End	(11,421.25)
Total Available Funds	53,669.48

- In February 2025, TI reallocated our available cash on hand, which cut our balance by 45.5%.

Other Financial Highlights as of April 30, 2025

Reallocation of our funds

Reduction of District 7 funds by Toastmasters International in February 2025 dropped our cash on hand from \$75,210.02 to \$40,991.18, leaving a balance of \$ 34,218.84, a 45.5 percent cut.

District Membership Revenue (as of April 2025)

Received membership revenue (District 7's percentage of dues and new member fees) in the amount of \$13,720 in March and \$3,827.50 in April which increased our cash on hand. (Also see "Available Cash." for specific information).

Spring Conference Revenues (as of May 8, 2025)

Received Spring Conference Revenue (from February 1 through May 17 in the amount of \$6,728.10.

Quarter 3 Processing (months of January, February, and March 2025)

Processed and submitted Quarter 3 Certification and Narratives *before* the April 30 due date. Will be working on Quarter 4/Year-end before and after June 30, 2025, to meet the August 31 due date.

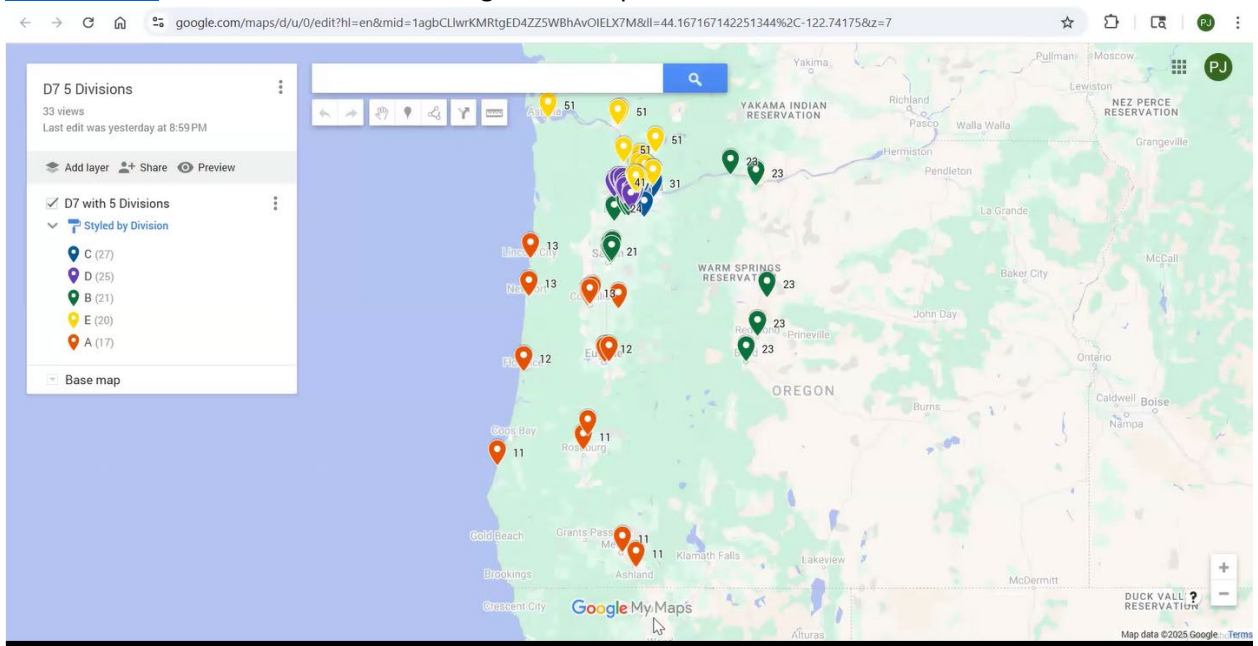
23:46 FM finishes the Finance Report.

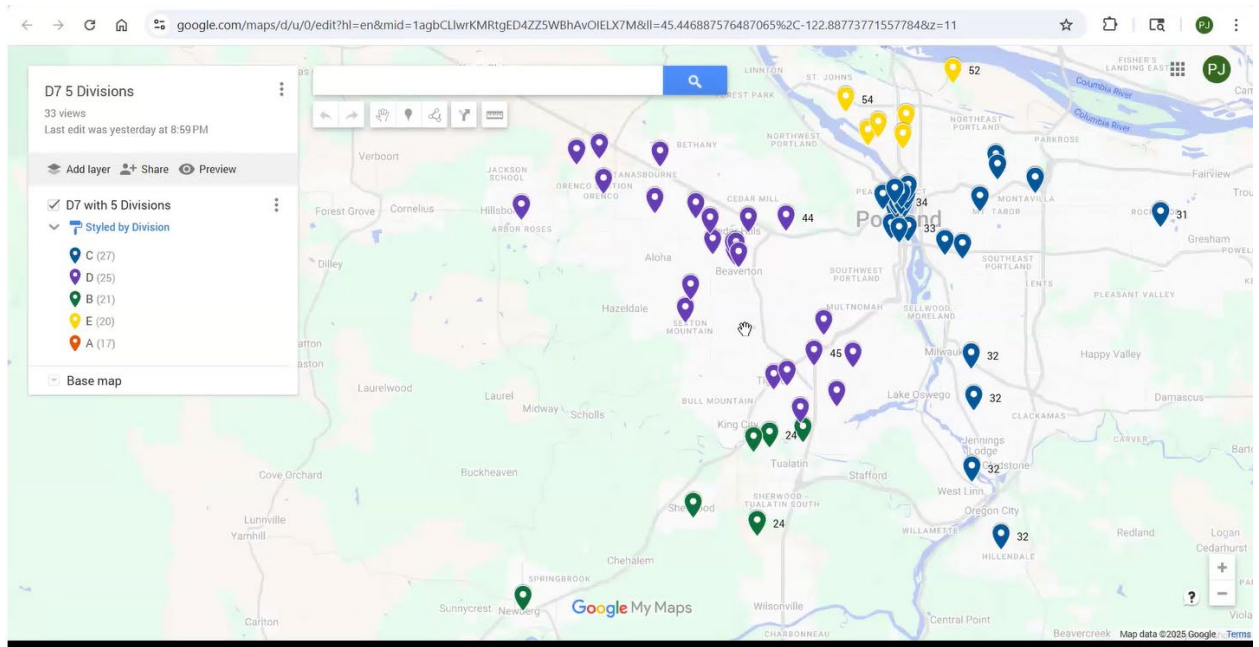
23:55 DD asks if there are objections to the Finance Report. Upon no objections being observed, the DD approves the Finance Report by unanimous consent.

24:48 DD asks PJ Kleffner (District Realignment Chair) to share the District Realignment Report.

25:06 District Realignment Chair shares the District Realignment Report.

- [Click this link](#) to review the District Realignment Proposal





30:04 DistrictRealignment Chair finishes the District Realignment Report.

30:20 DD asks if there are questions about the District Realignment Report.

31:15 DistrictRealignment Chair makes a motion that the District Realignment Report be approved.

31:38 DD asks if there are objections to the Report. Upon no objections being observed, the DD approves the District Realignment Report by unanimous consent.

32:45 DD asks Adele O'Neal (DLC Chair) to share the DLC Report.

33:00 DLC Chair begins the DLC Report.

- Representatives: Jill Bell – Mike Long – John Marquardt – Cheri Redgrave – Gary Schmidt – Karen Semprevivo – Kathleen Tully – Richard Young
- Phyllis Harmon was nominated for District Director
- Unfortunately, no one came forward to run for another Trio role.

36:07 DLC Chair finishes the DLC Report.

36:44 DD begins the Practice Vote segment, asks CredO to share instructions on how to vote, and the DD follows up with members to confirm any questions they may have about the voting process.

44:00 DD begins vote segment for sole District Director nominee, Phyllis Harmon, following introductory procedure and making the required statements per the TI Governing Documents regarding sole candidates to this District position.

45:48 DD begins the vote segment for District Realignment and asks DistrictRealignment Chair to make a motion that the District Realignment Report be approved as presented. DD followed up with an acknowledgement that a second motion isn't required since the Chair is moving on behalf of the Committee.

46:48 DD invites members for discussion on pros and cons regarding the District Realignment.

- Question Raised from Kamili Talley: When will the realignment take effect and are there tasks clubs need to do prior or after realignment happens?
 - Answer : Changes will take effect, retroactively, to July 1st. The reason for “retroactively” is due to the fact that District 7 isn’t required to submit the report to TI until July 15th at the very latest. The District monitors paid clubs status up to June 30th and for a few days / weeks after that to ensure the full list of paid clubs gets formally submitted to TI Headquarters. The clubs don’t need to do anything other than pay their dues.
- Comment (Pro) from Lisa Shu: Commended the DistrictRealignment Chair for his leadership and work on the Realignment.
- Comment from Jim Robison: The process for submitting to TI changed last Toastmaster year. Everything can be submitted in advance up until June 30th and online. Yet, can be edited after June 30th up until a certain point.

52:05 DD asks CredO to ready everyone for the actual vote and that five minutes will be dedicated for the voting.

52:18 CredO explains the voting link is in the Zoom chat. Members proceed with voting.

56:19 CredO asks members if there are any additional votes.

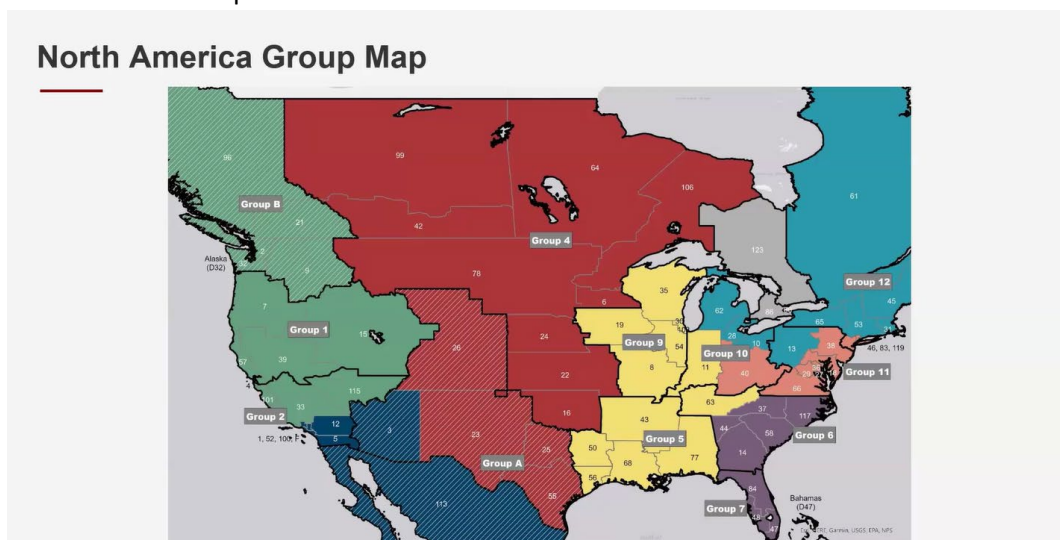
56:40 DD asks CredO for the Voting Report.

56:49 CredO shares there are 52 votes in favor of the District Realignment proposal and zero opposed.

57:10 DD begins the Region Realignment segment and asks PJ Kleffner to explain the plan for Region Realignment, given his role on the Region Realignment Committee.

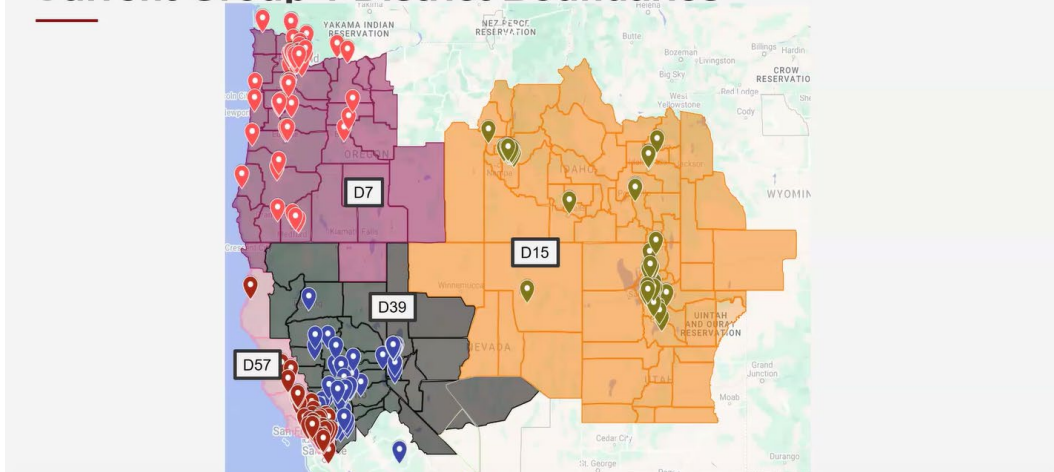
59:12 The Region Realignment had the task of drawing new boundaries of districts within the region.

- The International Board of Directors divided North America (NA) into various groups, and District 7 is in Group 1.



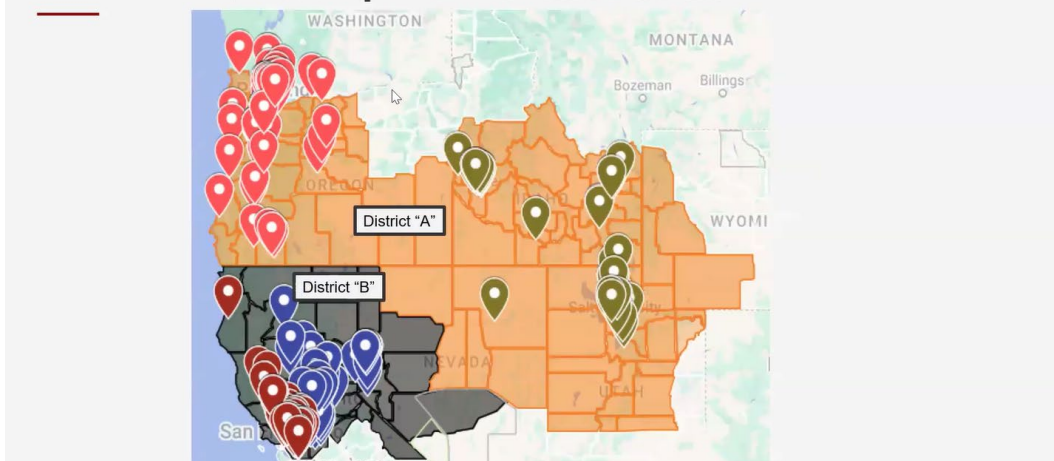
- The task was to take four districts (D7, D15, D39, D57) and realign them into either two or three districts. There isn't a sufficient number of clubs to meet the requirement for 120 to 180 clubs in a district; we didn't have enough clubs to do three districts, so the outcome is two districts.

Current Group 1 District Boundaries



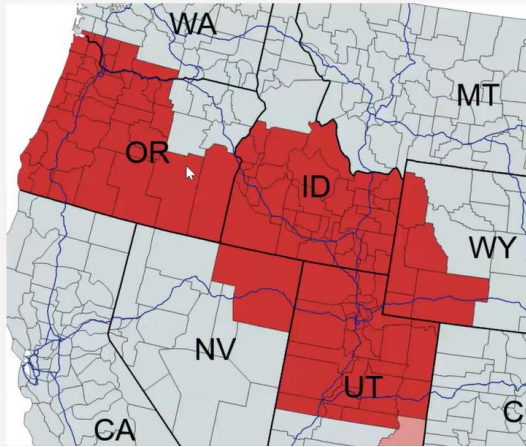
-
- District 7 is combining with District 15. The new Districts have temporary names until the International Board assigns a number to it. Since the screenshot below was taken, there has been a slight change with moving 2-3 counties in the orange boundary over to the dark gray boundary.

Recommended Option 1 Boundaries



-
- Below is a clearer picture of our new District's geographic footprint in North America (NA).

State/County Boundaries Map



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- Next Steps:
 - An interactive session at TLI on June 7th.
 - Business is as usual for the 2025-26 program year.
 - A transition team will be appointed.
 - Changes take effect July 1, 2026.

1:02:42 PJ Kleffner finishes explaining the plan for Region Realignment.

1:03:45 Regarding the CredO announcement of voting results for District Realignment, the DD calls that vote formally approved as there were all 'yes' votes and no 'no' votes.

1:05:20 Formal note added that there is no Public Relations Manager report for this annual meeting.

1:06:00 DD begins the Trio reports segment, and asks Cleon Cox (CGD) to share his report.

1:06:14 CGD begins his report.

- Two new clubs: M-Financial (in downtown, online) and MKS Instruments (in Beaverton, online)
- Warm clubs: Genentech
 - some visited Nike's Sporty Speakers club;
 - asking themselves if they want to start their own clubs or direct their people to other clubs
- Semi-warm clubs: Waverly, Association of Golf Club Managers
- Area Directors club visits
 - Up to 66% complete (64 complete, 6 incomplete, 7 needs support, 8 are scheduled)
 - 11 clubs have 7 members each, and need one additional member to become a bona fide club.
- Dues
 - 67 clubs have 8 or more paid members, 20 clubs are delinquent.

1:09:26 CGD finishes his report.

1:09:38 DD asks Phyllis Harmon (PQD) to share her report.

1:09:50 PQD begins her report.

- Year over year, over the past 11 years, regardless of the number of clubs District 7, the average DCP clubs who have achieved 5 or more goals by the end of a TM year is 16%. Thus, the District is right on track with 15% for this year.
- Marvelous Monday Meetups - Leanna Lindquist, DTM
- Toastmasters Leadership Institute - Eldred Brown, DTM
- Toastmasters Got Talent - Molly Chen, VC1
- Annual Conference: Excellence Amplified - Leanna Lindquist, DTM
- Chief Judge - PJ Kleffner, DTM
- Contest Chair - Miranda Moy, VC2
- Audio/Visual – Patrick Locke, DTM
- Zoom Master Lead - Greg Hawkins, EH4
- Toast Talk - Phyllis Harmon, DTM

1:15:28 Lisa Busenbark (Zoom Timer) stated the PQD is at the max time allotted for her segment. PQD wasn't able to finish her report.

1:15:35 DD emphasized that due to the content that needs to be addressed within a limited set time, that there is a need to move the meeting forward. DD begins her report.

- Thank You to District Council
- 45 Days
- State of the District
 - Club Renewals = 87 ...we want to be at 100+
 - Area Director Visits = 66%
 - Low Minimum = 18 Clubs ...some need only one member, and some need three members
- On the Horizons of Change
 - Excited that Phyllis Harmon is going to be District Director and is best poised to take the District through the upcoming Realignment changes and thanks Phyllis for her commitment and service to the District.
 - Recognition: Richard Young (DivH) for MKS Instruments Club - Brenda Dennis (DivF) for newsletter - LaVern Bentz (DivA) stayed in role despite personal adversities - Jill Bell (DivB) for contest season participation - Mike Long (DivC) for his passion in word and deed - David Freedman (DivD) stayed in role despite academic commitments - Angela Stringer (DivE) for stepping up again for this role - Kathleen Tully (AD65) as ears and eyes for Angela - John Marquardt (DivG) for his hard work despite his busy professional commitments - Area Directors - the TRIO – and others in the District.

1:26:00 DD finishes her report.

1:26:05 DD begins the Division Director Reports segment: a year in review in 3-4 minutes each.

- LaVern Bentz (DivA)
 - Unavailable
- Jill Bell (DivB)

- Busy with contest season that were held in person.
- Shoutouts to Ron Samia, Amy Bradsher
- Currently three distinguished clubs and one distinguished area.
- Working with one clubs struggling with 7 members.
- Fun year it has been
- Mike Long (DivC)
 - ADs have had their challenges, but working hard all year long. Have been working together to get the reports done.
 - Current 3-4 clubs with a low minimum number of members, but working with them on that.
 - Several clubs where members aren't showing up to meetings; Mike wants to look more into this.
 - Had a great experience on Monday evening for speech practice in the auditorium at Chemeketa Community College; five clubs were represented.
 - Assuming the role of 'Uber Mike' to drive everyone up to the Conference.
- David Freedman (DivD)
 - Unavailable
- Kathleen Tully (AD65) on behalf of Angela Stringer (DivE)
 - Shoutout to Ralph Galantine, Jennifer Busch
 - One club is at the low minimum number of members, but working hard to make it to the minimum.
 - Observation about club members expressing interest in needing a stable meeting place.
 - Reports are being written and will be in by the deadline.
- Brenda Dennis (DivF)
 - Word of the Year = Teamwork
 - ADs were fantastic in the face of multiple AD slots not being filled.
 - Express thanks and appreciation for everyone who helped this Division with their contests, answering questions, etc.
 - Challenges: Some clubs have a lot of federal employees that have had a lot of things on their mind outside of Toastmasters. Despite this, clubs are enthusiastic.
 - AD visits are continuing and have completed the majority of them.
 - M-Financial is joining the Division.
- John Marquardt (DivG)
 - Three areas in the Division.
 - One club in each area as reached President's Distinguished.
 - Had good group of ADs this year.
 - Shoutout to Dave Shehorn, who is a model Toastmaster, a Pathways proponent, and a fantastic leader to have on the team.
- Richard Young (DivH)
 - Everyone has said most of the items he was going to convey.
 - It was great to have meetings in person and sharing judges.
 - Team comprised of people new to the AD role and Richard had a good time working with them: Nathan Beste, Kristin Webb-Tomson, Connie Dou, Brian Vandewettering

- Some clubs lost, some smart consolidation of clubs, and members of clubs that've disappeared found their way to one of the other clubs.
- Was great to use the location that West Beaverton and Sporty Speakers clubs use.
- An enjoyable year, lot of learnings, and can use the new structure to allow the Division to build from.

1:43:18 Division Directors report segment concludes.

1:43:30 DD asks if there is an AD who would like to address the District Council from Division A or Division D.

1:44:40 DD takes time to thank the "behind the scenes" Toastmasters.

- Zoom Master Lead and Team - Thank you
- Registration people helping the CredO - Thank you
- Webmaster Eldred Brown - Thank you
- Matthew Douglas as Logistics manager - Thank you
- Valerie Preston as Parliamentarian - Thank you
- Everyone working in ancillary roles - Thank you

1:46:50 DD asks Jim Robison (IPDD) to address the District Council.

- Really hard to recruit volunteers to take on leadership roles.
- This is one of the advantages of the re-District'ing; yielding larger numbers to be available for those positions.
- Shoutout to prison clubs.
- Ralph Smedley's effort with Toastmasters was to help people build their skills and their communication skills so they could change their lives. This is what IPDD is observing in the prison clubs with Toastmasters.
- Call to Action: Try visiting a prison club and watch how it changes peoples' lives.

1:46:49 IPDD finishes addressing the District Council.

1:50:10 DD asks Greg Hawkins (ZMTL) to start the In Memoriam video segment + Moment of Silence.

- In Memoriam: Frank W. Spragg - Richard "Dick" Kemp - Lois Jean Robinson - Edward "Ed" Sipp - Robert C. Wilson - Mitchell "Mitch" L. Hammerstad - Teresa Hovland - Kenneth Dallas Riley - Gary Lee Nuttall - William Kay Blount - Todd Russell Kimball - Mary Celeste Alexander - Robert "Bob" Decker - Linda Walker - Judy Ross - Michael "Mike" Rogers

1:57:15 DD ends In Memoriam video segment + Moment of Silence.

1:57:20 DD thanks Ellen Ino for creating the In Memoriam video.

1:57:40 DD asks District Council if they have questions about any topics that were covered during the meeting.

- Question from Matthew Douglas: If we have a District that encompasses Salt Lake City, Utah, how would travelling to contests and other events that might take place out there.

- Answer: That District already rotates the location of events and they've communicated they're willing to add Portland to that rotation.
- Comment from Jim Robison: Annual Conference will make for one long trip if it happens. The District may want to consider holding TLI in multiple areas.

2:00:43 DD calls the annual meeting adjourned.

Meeting minutes prepared from a Zoom recording by :

Kamili Talley

District Administration Manager
