

District Business Meeting

District Seven Toastmasters

May 7th, 2016

Michelle Alba-Lim, DTM, District Director, presiding officer
Thomas Knapp, DTM, Administration Manager, scribe
Alexis Mason, DTM, Past District Director, parliamentarian

The meeting is called to order at 2:13 pm PDT

Erik Bergman, DTM, District Seven Club Growth Director, reads the District's mission statement: *“We build new clubs and support all clubs in achieving excellence”*

Michelle Alba-Lim recognizes past District leaders by asking them to stand

Michelle Alba-Lim asks Jerry Kleffner, the Credentials Chairman, to present the Credentials Report

- There are 176 active clubs in the District and 72 people on the District Executive Committee
- Quorum is achieved when a minimum of 59 clubs are represented and 22 DEC members are present at the meeting
- Since both requirements have been met, Jerry Kleffner moves to accept the report
- Syrena Glade seconds the motion
- The motion passes unanimously

The minutes from the November 7th, 2015, business meeting are accepted with the following edits:

- The date the meeting took place was added
- The title was changed from “District Executive Committee (DEC) Meeting” to “District Business Meeting”

The nominees for the next term of elected District roles established prior to this meeting are as follows:

- District Director – Leanna Lindquist, DTM
- Program Quality Director – Donna Stark, DTM
- Club Growth Director – Cathy French, ACB, ALB
- Division A Director – Nena Heitz, ACB, ALS
 - NOTE: Nena Heitz was incorrectly listed as “ALB” on the slides.
- Division B Director – John Rodke, DTM
- Division C Director – No Nominees
- Division D Director – David Johnson, ACS, ALB
- Division E Director – Emilie Taylor, CC, CL
- Division F Director – Dottie Love, ACB, ALB
- Division G Director – No Nominees
- Division H Director – No Nominees
- Division I Director – Joseph Polk, ACG, ALB

Michelle Alba-Lim asked for nominations from the floor for District Director

When none came forward, the Administration Manager cast one vote in favor of Leanna Lindquist

Michelle Alba-Lim asked for nominations from the floor for Program Quality Director
When none came forward, the Administration Manager cast one vote in favor of Donna Stark

Michelle Alba-Lim asked for nominations from the floor for Club Growth Director.

- Thomas Knapp nominated himself.
- Two minute speeches are given by both candidates when no further nominations are brought forward from the floor
- Members of the District Executive Council cast their votes
- Cathy French received *117 votes* while Thomas Knapp received *50 votes*
- Cathy French won the election

Michelle Alba-Lim asked for nominations from the floor for Division A Director
When none came forward, the Administration Manager cast one vote in favor of Nena Heitz

Michelle Alba-Lim asked for nominations from the floor for Division B Director
When none came forward, the Administration Manager cast one vote in favor of John Rodke

Michelle Alba-Lim asked for nominations from the floor for Division C Director

- Janet Zeyen-Hall, the current Division C Director, nominated Lyle Schellenberg
 - NOTE: Lyle Schellenberg was not in attendance. Janet Zeyen-Hall was sent as his proxy
- When no further nominations came forward, the Administration Manager cast one vote in favor of Lyle Schellenberg

Michelle Alba-Lim asked for nominations from the floor for Division D Director
When none came forward, the Administration Manager cast one vote in favor of David Johnson

Michelle Alba-Lim asked for nominations from the floor for Division E Director
When none came forward, the Administration Manager cast one vote in favor of Emilie Taylor

Michelle Alba-Lim asked for nominations from the floor for Division F Director
When none came forward, the Administration Manager cast one vote in favor of Dottie Love

Michelle Alba-Lim asked for nominations from the floor for Division G Director.

- Dave Mason nominated Peter DeGraf.
- When no further nominations came forward, the Administration Manager cast one vote in favor of Peter DeGraf.

Michelle Alba-Lim asked for nominations from the floor for Division H Director.

- Scott Alexander, Past District Director, nominates Thomas Knapp.
- Brice Elmer nominates Joe Anthony.
 - NOTE: Joe Anthony was not in attendance. Brice Elmer was sent as his proxy.
- Two minute speeches are presented by each candidate when other nominations come forward.
 - NOTE: Due to Joe Anthony not being in attendance, Brice Elmer reads a written statement prepared by Joe Anthony.
- Joe Anthony received *105 votes* while Thomas Knapp received *62 votes*.
- Joe Anthony wins the election

Michelle Alba-Lim asked from nominations from the floor for Division I Director. When none came forward, the Administration Manager cast one vote in favor of Joseph Polk.

Audit Report

Both Smith, Audit Committee Chair, notes that the Audit Report was accepted by World Headquarters without any changes.

Both Smith moves to accept the Audit Report as written. Syrena Glade seconds the motion. No vote or discussion required.

Financial Report

Jill Ward, the Finance Manager for District Seven, comments on the District's sound financial status and the report as written and placed on each table in the room.

Questions were asked as follows:

- Brent Smith asks where ads were placed on transit systems
 - Ads were placed in Portland, Klamath Falls, Corvallis, and elsewhere.
 - No transit ads were bought in Salem or Bend.
- John Rodke notes that the transit advertisements lead to 17 people becoming interested in joining a local Toastmasters clubs.
 - Further questions and comments related to ads were directed to Erik Bergman, the current Club Growth Director, after the business meeting.

District Realignment Report

David Johnson, speaking as the District Realignment Committee Chair, notes two corrections in the summary that was passed out prior to the meeting:

- Division F will still contain six areas
- Division H will still contain five areas

Ginger Killion, current Division H Director, corrects David Johnson by noting that Division H will shift from six areas to five areas.

Allan Edinger asks that Division C remains as it is.

Pat Lynch notes that there actually isn't any changes being made to Division C.

Norman Wolf, Area 81 Director, is concerned about a club moving to the Vancouver, WA, area.

- Patrick Locke notes that the club is simply moving its physical location.

Peggy Poulos, an Area Director in Division C, suggests that areas ideally have four clubs in them since it allows Area Directors to focus more on each club.

Allan Edinger moves to vote on the proposed alignment changes without the changes to Division C. Brent Smith seconds the motion. No further discussion was entertained. The motion passed unanimously by a verbal vote.

District Trio Reports

Erik Bergman, DTM – Club Growth Director

- The aforementioned ads within mass transit ads have worked well
- There are 50+ new club leads in development
- Eight new clubs are close to being chartered
- District Seven has gained five new clubs this program year
- 152 clubs have renewed so far compared to a base of 176 paid clubs
- 6197 membership renewals have occurred compared to a base of 6950 membership renewals
- 200,000 people have moved to Oregon since 2010, meaning there is plenty of growth potential
- Corporate visits that have occurred this year include the following:
 - SEI, Adidas, Nike, Dave's Killer Bread, Oregon Department of Corrections, Wells Fargo, Legacy Health, Lam Health, and others
- Allison Bennett, the Club Coach Program Director, has done an amazing job reinvigorating the program the past several months

Leanna Lindquist, DTM – Program Quality Director

- 33 clubs are recognized as distinguished with an additional 30 almost almost there
- The goal is to have a minimum of 71 clubs recognized as distinguished
- Encourage members to turn educational awards as soon as they're completed
- Redmond Toastmasters is doing a manual review to ensure finished awards are turned in
- Clubs that are recognized as distinguished by June 30th will get \$50 to the Toastmasters store
- The next Toastmasters Leadership Institute (TLI) will be held June 25th at Wilsonville High School between 8 am and 3:30 pm
 - The theme is “Be Extraordinary”

Michelle Alba-Lim, DTM – District Director

- Goal is to be recognized as a President's Distinguished District for the first time in District Seven's 75 year history
- Michelle reviews stats previous covered by Erik Bergman
- Michelle reviews options to help grow the membership and club bases, which are as follows:
 - Speechcraft, educational sessions, open houses, outreach programs, Moments of Truth sessions, Youth Leadership Program sessions, reaching out to past members

Unfinished Business

There was no unfinished business to be discussed.

New Business

David Johnson brings forward a proposal for the Dick Moser Award:

- The award would be passed out once annually to a member “personifying Toastmasters International's core values” as a way to honor the recently passed Toastmaster Dick Moser
- The annual cost would be \$49 for the plaque plus engraving and shipping

Patrick Locke moves to establish the award. Adele O'Neal seconds the motion

- Scott Alexander proposes using the Dick Moser Award to replace the similar Lou Webb Award
 - David Johnson accepts this as an amendment to the current motion
 - Brenda Bryan asks why District Seven should eliminate an award

- Allan Edinger notes that Lou Webb is “still with us” and, therefore, shouldn't eliminate the existing award honoring her legacy
- Scott Alexander suggests tabling the motion for further consideration at the fall conference
- Jack Standaran moves to table this business item for the fall conference. Tom Knapp seconds the motion.
 - Gary Schmidt, Past International President, notes that motions to table trump all other motions after Michelle Alba-Lim inquires to the order of voting
- The motion to table passes with little dissent

Announcements

Leanna Lindquist wants those who placed in the speech contests to meet immediately after the conference ends

The fall conference will be held at Warner Pacific College on November 4th and 5th

- Patricia Fripp, professional speaker and fellow Toastmaster, will serve as the keynote speaker

Per an email sent after the business meeting to the current Administration Manager, Leanna Lindquist, District Director-elect, has appointed the following roles:

- *Public Relations Manager* – Phyllis Harmon, DTM, to replace Becky Williams Holm
- *Administration Manager* – Rodger Cook, DTM, to replace Thomas Knapp
- *Finance Manager* – Jill Ward, ACB, ALB, no change

The meeting is adjourned at 3:58 pm PDT

Thomas K. Knapp, DTM

Digital signature of the Administration Manager

District Seven Toastmasters Business Meeting – May 7th, 2016 Credentials Report

Madam District Director and District Council Members

According to Toastmasters International, there are **176 active clubs** in District Seven.

To achieve a quorum for this business meeting, one third of the active clubs, or **59 clubs**, must be represented.

As of 2:00 pm PDT today, **72 clubs** have been issued ballots and are represented at this meeting.

Additionally, **22 members** of the District Executive Committee are in attendance and have also been issued ballots.

Madam District Director, the quorum requirements for this meeting have been met.

On behalf of the Credentials Committee, I move that the credentials report be adopted.

Jerry Kleffner, ACB, ALB

Digital Signature of Jerry Kleffner, ACB, ALB
District Seven Credentials Chairman